PTR Implementation Plan Completion Worksheet

Include actions from the PTR Implementation Plan and PTR Evaluation Plan in chronological order. This worksheet is used to manage the completion of plan tasks, create awareness for changes that may be needed in the plan, and provide visibility to task completion.

Implementation Task	**Due Date**	**Status** Was this completed? What remains to be done?	**Plan Modifications** Do changes need to be made to actions, timeframes or other elements of the Plan?