



Address

Dear Student

Our records indicate that you may have completed all of the requirements for the **DEGREE** at Portland Community College. Congratulations!

To approve the posting of the degree or certificate, please email PCC Student Records at records@pcc.edu with the following:

- **Your name**
- **Your PCC ID (if known)**
- **Your daytime phone number**
- **Your approval to award your DEGREE**

Earning a degree is a significant milestone in many students' academic careers and we are reaching out with those who have completed, or are close to completing, the requirements for these degrees. We want to help you achieve this milestone.

If you have any questions, don't hesitate to contact us at 971.722.7100, or email us at records@pcc.edu.

Sincerely,
Shasta Buchanan
Director of Enrollment Services/Registrar